



MSES PAC MEETING MINUTES: November 8, 2016

DATE: Tuesday, November 8, 2016 @ 8:10am

- ❖ A warm welcome from our PAC Co-Chair: Elissa Brost
- ❖ DAAC Update: Christina Krych
 - ◆ City Council Meeting: Once every 6 months.
 - ◆ Willingness and agreeable to researching where there may be flexibility in budget for school funding.
 - ◆ One major funding area would be Mental Health Programs.
 - ◆ Superintendent Longfield interested in the creation of a boys and girls club – like program and location.
- ❖ PAC Secretary Report: Anne Huddleston
 - ◆ Review of last month's minutes. APPROVED
- ❖ Violin Program: Carrie Fields
 - ◆ Idea concerning reaching out to CS Philharmonic. Creating a raffle, event, and/or matching donation to help create more funds to go towards MSES 3rd Grade Violin Program.
- ❖ School Directory: Elissa Brost / Sela Chavez
 - ◆ Contract with My School Anywhere Online Directory.
 - ◆ \$500 PAC budget previously approved. Much will be covered through advertising.
 - ◆ Forms coming out soon.
- ❖ Maniboo: Sela Chavez
 - ◆ Thanks to all for a great event.
 - ◆ One of the most successful events. Would have been even more successful if not for the 2 fire alarms.
 - ◆ Coralyn Gauvin: Budget Report – Income = \$5542.50 / Expenses (due to rebuild) = \$2409.67 /
 - ◆ Profit = \$3182.83 to go towards MSES Violin Program.
- ❖ Edukits: H'Krih Shelhamer
 - ◆ Contract with School Kidz.
 - ◆ Cost: approx \$20-27 per child per grade.
 - ◆ 10% Kickback to PAC for early contract. Approx \$2 per participating student.
 - ◆ Promo plan coming soon.
 - ◆ Scholarship, donation, and matching information currently being researched.
- ❖ Treasury Report: Coralyn Gauvin
 - ◆ No final report yet. Final numbers to come at next month's meeting.
 - ◆ Grocery Cards: We need to order more.
 - ◆ Promo/Contest coming out in Dec.
 - ◆ Reload Contest coming in the future.
- ❖ PAC Sponsored Teacher/Staff Appreciation Potluck:
 - ◆ Date to come out in December.
 - ◆ Alternative ideas for ways to give thanks? None suggested.
 - ◆ Encourage healthy options, gluten free options, and vegetarian options.
 - ◆ Sign Up Genius signup sheet to be sent out this month.
- ❖ Winter Staff Appreciation Gifts:
 - ◆ Staff: 55-56 people.
 - ◆ Ideas: Manitou restaurants gift cards, grocery cards.
 - ◆ **VOTE:** Grocery card gift certificates for staff. Unanimously approved.
 - ◆ Christina Krych to create thank you note to accompany gift cards.
 - ◆ Keurig donations welcome. Emma Harris to create guardian reminder email/note.

❖ Spring Events:

- ◆ PAC Family Game Night:
 - Coordinators needed. (Ask volunteers from last year).
- ◆ PAC Fun Run 2017:
 - Ask previous coordinator if they will run it again this year? If not, Coordinator needed.
 - Ideas: adding other activities – Bounce House? Face painting? Smoothies?

❖ MSES Staff Mini Grants: 15 grants submitted.

- ◆ Mr. Pletsch – flexible sitting. 6 exercise balls. For use by whole class. \$126.
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Mrs. Marquadt – Robotics Team T-shirts. 19 members. \$209.
 - Notes: only helps 19 students one time.
 - Suggestion: resubmit for reusable shirts with logos or uniforms, which can be used repeatedly by Robotics team and possibly other clubs.
 - **VOTE:** resubmit next month.
- ◆ Mrs. Marquadt – 4 Jr Lego Robotics Team Kits. Aids participating students grades K-3rd. \$235.19.
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Mrs. Marquadt – Denver Museum of Nature and Science Overnight Field Trip. Request to cover 4 families. \$248.
 - Notes: This request should be sent to the MSES Scholarship Fund. Only helps 4 students, whereas mini grants are meant to help larger numbers of students at the school, for more permanent lengths of time. More research concerning this request needed.
 - **VOTE:** resubmit next month.
- ◆ Emily Groth – Special Education Decodable Books, specifically age appropriate materials. Good for all students in department. \$216.60
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Lisa Knezha – Weather Monitor for classroom. Benefits all current and future students. \$232.99
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Randy Niebuhr – 2 Gymnastics Mat replacements. Benefits all current and future students. \$250.00
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Amy Bradbury – Chicken Feed replenishment. Benefits all students. \$250.00
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Malcomb Verencenar (Harmony Instructor) – Sensory games and tools for intervention programs. \$250.00.
 - Notes: Research paperwork and receipts/costs required.
 - **VOTE:** resubmit with needed paperwork next month.
- ◆ Becki Elms – 3rd Grade Bear Books for students to write in throughout the year on their units. Benefits 80 students (whole 3rd grade). \$250.
 - Notes: none.
 - **VOTE:** Unanimously approved.
- ◆ Carrie Dunlap – 3rd-5th Grades Sewing Project. 2 machines, fabric, thread. \$250.
 - Notes: Research paperwork and receipts/costs required.
 - **VOTE:** resubmit with needed paperwork next month.
- ◆ Chris Whipkey – Active Sitting Stools for all students in her class and to be lent to other 2nd grade classes. \$250.00.
 - Notes: Mrs. Whipkey has already raised \$300 through GoFundMe. \$250 still needed.
 - **VOTE:** Unanimously approved.
- ◆ Melissa Loftin – Entrance to Space Foundation for Field Trip. \$250.00.
 - Notes: \$730 needed + bus costs (\$3 per student). PAC will cover bus fees. 73 students x \$3 ea bus fee.
 - **VOTE:** Unanimously approved bus fee coverage.
- ◆ Laura Maestas – Garden Coordinator. Mulch, Top Soil, Worms, and Hoop Tunnel. \$250.00.
 - Notes: Research paperwork and receipts/costs required.
 - **VOTE:** resubmit with needed paperwork next month.
- ◆ Jessi Larsen – 2 Science Kits for 4th Grade Domains. Benefits 78 4th Graders. \$525 for each kit.
 - Notes: Total needed is \$1050 (for 2 kits @ \$525 ea). PAC Mini Grants cap at \$250. School Grade budget covered 1 kit, but 4th grade looking for coverage of other 2, which have already been purchased, so that every class may have one. This grant is a reimbursement of costs. Reapply in spring for further grants.
 - **VOTE:** Unanimously approved at \$250 cap.

❖ AGENDA POINTS FOR NEXT MEETING: Next PAC Meeting: Tuesday, December 13, 2017 @ 8:10am.

- ◆ Vote on Family Game Night 2017 date, Fun Run 2017 date, & MSES Chick-Fil-A Fundraiser Evening 2017 date.
- ◆ Vote on resubmitted Teacher Mini Grants.